



**NOTICE TO PROCEED**

07 December 2023

**E. LLANA MARKETING & INDUSTRIAL ENTERPRISES**

No. 86 East Capitol Drive,  
Brgy. Kapitolyo, Pasig City

Dear Sir/Madam:

Pursuant to the Purchase Order/Service Contract No. 23-11-0870 dated 30 November 2023, you are hereby directed to proceed with the project and complete the same within thirty (30) calendar days upon issuance of this Notice to Proceed, but not to exceed 31 December 2023.

Very truly yours,

**HON. VICTOR MA. REGIS N. SOTTO**  
City Mayor

By the Authority of the Mayor

**ATTY. JERONIMO U. MANZANERO**  
City Administrator

Conforme: *for ESTABUN MIRAMUN*  
**EMELYN LLANA CRUZ**  
Authorized Representative

Date: 12/11/23